



Community Services, Inc.

A Community Action Agency

FILED FOR RECORD
AT 3:22 O'CLOCK P.M.

MAR 18 2026

MEETING NOTICE

COMMUNITY SERVICES, INC. (CSI) BOARD OF DIRECTORS

SHERRY BOWD, County Clerk
NAVARRO COUNTY, TEXAS

Administrative Offices – (Doris Anderson Executive Board Room) DEPUTY

Address: 302 Hospital Drive, Corsicana, TX 75110 – Phone: (903) 872-2401

Tuesday, March 24, 2026

6:00 P.M.

2026-03-18

Mission Statement: Community Services, Inc. provides comprehensive support services that empower individuals, families, and communities to achieve economic stability and long-term self-sufficiency through mutual collaborations with community partners.

- ✓ All attendees must sign attendance records at the entrance.
- ✓ Board members who are unable to attend the meeting are encouraged to contact the Board Vice-Chair, Interim Executive Director, or designee as soon as feasible.
- ✓ Board members must submit mileage stipend reports to ensure timely reimbursement – please ensure all calculations are correct and sign your report.

Board Representation

<i>Pam Corder</i>	<i>President</i>	<i>Public Representative – Kaufman County</i>
<i>Vacant</i>		<i>Client Representative – Kaufman County</i>
<i>Terisa Zuniga</i>	<i>Secretary</i>	<i>Private Representative - Navarro County</i>
<i>Ronny Snow</i>	<i>Treasurer</i>	<i>Private/Civic Representative – Henderson County</i>
<i>Hortensia Morales</i>	<i>Member</i>	<i>Client Representative – Navarro County</i>
<i>Vacant</i>		<i>Public Representative – Ellis County</i>
<i>Vacant</i>		<i>Private Representative –County</i>
<i>Vacant</i>		<i>Client Representative – Henderson County</i>
<i>Vacant</i>		<i>Public Representative – Navarro County</i>



Agenda

1. Call to order, establish a quorum, and recite the Mission Statement in unison.
2. ***Accept/Approve (Minutes)** – CSI Board of Directors Meeting held on February 24, 2026.
3. Introductions – Document Absent Member(s) (Excused and Unexcused)
4. Community Input – (Limit 3 minutes) – **Note: Comments are allowed for items on the current agenda.**
5. Vendor/Funder Updates: TBD
6. ***Accept/Approve agenda as submitted.**
7. Audit Update
8. ***Seating** – Ellis County Public Representative **Christen Rudd**, 240 E. Marshall Street – Palmer, Texas 75152 / Cell 214-498-3093 christanrudd@gmail.com effective February 26, 2026 by County Judge John Wray.
9. ***Accept/Approve – Introduction and Seating – Sandra Jacqueline Gonzalez** (i.e., Candidate Nominee) – 138 Texas Dr. Palmer, TX 75152 - Contact Information – Direct 214-399-8178 – Email: jackiiee21@icloud.com (Client/Low-Income Representation) – Ellis County to comply with applicable Bylaws and Community Services Block Grant (i.e., Contract 61260004629) requirements and applicable TAC rules and specifically TAC Rule §6.210 as cited below.¹
10. ***Accept/Approve - Fully Executed PGA RUR 2601 (26) (State-R-2025-CSI-00114) award of \$475,603, Fiscal Year (FY) 2026 state funds.**
11. ***Accept/Approve – FTA Drug and Alcohol Policy – Community Services, Inc., effective 3/25/2026.**

Staff Reports (Programmatic/Fiscal Reports Distributed On-site) – Agency Highlights

- ✓ Audit/Finance Committee –Lori Clemons and Matthew Taylor – Financial Reports

12. ***Accept/Approve – the Audit/Finance Committee Recommendation to accept financials as submitted. (Financials – February) — Ronny Snow - Treasurer, LaQuintta Denish Simon – Committee Member, & Terisa Zuniga – Committee Member.**

¹ Note: All new members once seated will be required to complete the following training (i.e., Open Meetings Act/Public Information) – CSI staff will ensure and drive process for updating training dates/certificates. Executive Management will certify orientation and completion of onboarding activities.



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CSBG activities – Kandi Session-Walker

- Program Specific Updates
 - ❖ CSBG Contract, Budget, CAP Strategies/Implementation Activities
 - ❖ CSI- Targets/Outcomes & Services/Outputs
 - ❖ ROMA Cycle & ROMA Next Generation – Implementation Activities Update
 - ❖ Organizational Standards – due September 30th
 - ❖ Strategic Planning – **Committee Members**
 - ❖ Needs Assessment/CAP – CAP due September 1st.

✓ Community Transit Service – Katie Ragan/Kimberly Vaughan

Month-Year	Unlinked Passenger Trips (UPT)	Vehicle Revenue Miles (VRM)	Vehicle Revenue Hours (VRH)	Vehicles Operated in Maximum Service (VOMS)	Safety and Security Incidents	Days of Service
FEB	3,814	19,483	1,083	10	0	23

Total Transit Revenue for the month of February 2026 \$4,839.00 based on fares collected.

✓ MAGNET Home Delivered Meals – Katie Ragan

Monthly Report - MAGNET Program				
February 2026				
	Title XX	Superior	Molina	Total
Number of Meals	1,486	-	26	1,512
Per Meal Rate	6.46	6.12	6.12	
Billed	<u>\$ 9,599.56</u>	<u>\$ -</u>	<u>\$ 159.12</u>	<u>\$ 9,758.68</u>
Total Billed for Reporting Period				<u>\$ 9,758.68</u>

- ✓ Interim Executive Director's Update – Audit/Monitoring Compliance, Activities/Analysis (Service Delivery) & Funder Relations/Real Estate Expansion – Executive Session if required –

13. Sharing Agency Updates, Best Practices, etc. – CSI assisted (6) clients and (6) households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.



14. Other Business/Announcements.

✓ Next Board Meeting, April 21, 2026

15. **Key Board Responsibilities** – Board of Directors Training with Karen Keith and Brittney Brymer, of Texas Department of Housing and Community Affairs (TDHCA), Community Affairs Training and Technical Assistance.

16. *Review and Discuss American Express Credit Card Charges.*

Executive Session¹

17. *The Board may go into Executive Session Pursuant to Tex. Gov't Codes §551.071, §551.072, §551.073, §551.074, and §551.076, as cited and footnoted below.

Open Session

18. *If there is an Executive Session, the Board will reconvene in an Open Session and may act on any item taken up in the Executive Session. Except as specifically authorized by applicable law, The Board may not take any action in Executive Session.

19. *Adjourn.

At any time during the meeting of The Board of Directors of Community Services, Inc., The Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with an attorney to seek advice about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to Community Services, Inc., if deliberations in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person. Section 551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.

** Indicates motion required to enter Executive Session and denotes Action Items.*